



**TOWN OF SHELTER ISLAND
SHELTER ISLAND
NEW YORK**

**Taylor's Island Preservation and Management Committee
November 12, 2013
Town Hall
Minutes**

Members Present: Co-Chairs P.A.T. Hunt and Richie Surozenski, Keith Clark, Carol Galligan, Kathy Gooding and Town Board Liaison Ed Brown

Members Excused: Barbara "Buzz" Clark and Mark Ketcham

Guest: Commissioner of Public Works Jay Card, Supervisor Jim Dougherty

Meeting called to order: 9:03 AM

A motion to accept the minutes of October 8, 2013 was made by Kathy Gooding and seconded by Keith Clark. The minutes were accepted.

Meeting dates for 2014 were circulated.

Old Business:

NYSOPR&HP EPF/HP Grant:

Pat reported on the progress made in the cabin repairs. On October 23 she met with architects Andre Tchelistcheff and Eric Hildebrandt, along with Jay Card and Butch Labrozzi, captain of the police boat, out at the Cabin. Jay offered a summary.

Almost all of the remaining work to be done has been appropriately addressed.

New Windows:

Andre Tchelistcheff Architects will compose a written request to Reilly Windows & Doors for complementary pieces of yellow Alaskan Cedar for trim. Jeff Cummings of Reilly Windows & Doors asked the Service Department to contact Pat to arrange a visit to the Cabin to tighten the window hardware.

Window/Door Restoration:

Hardware: Restored diamond kitchen window received not only a latch but all new hardware. In relation to the springs for the three double hung windows, Eric knows a supplier for springs and will get that information to Robert Strada.

Faux logs: Jay is getting a quote for faux logs for the south bedroom, bathroom and kitchen walls and will order them from the company that supplied the logs used on the east bedroom. Jay offered to store the logs at the Highway Barn. Board and batten will be installed on the south bedroom for winter protection and Kathy pointed out, for the final inspection.

The windows and logs will need some type of sealant once they've weathered. Keith suggested getting a penetrating clear, transparent oil stain.

Chimney: Co-Chair Hunt left a message with Marcello Masonry inquiring about the lull's return to Shelter Island for use on Taylor's Island to place the bluestone cap on the chimney. Meanwhile, Keith put plastic over the screen of the chimney.

Pat will follow-up with the locksmith who makes the keys for the Cabin to see if it's possible to change the cylinder since the contractor's keys are missing.

Financial Business—October 31, 2013:

Co-Chair Hunt reported: as of October 31, 2013, the Chase Business High Yield Savings account balance is \$8,050.53 which includes interest of \$0.34. Three dividend checks, totaling \$126.90 were received on November 6, 2013, bringing the account balance to \$8177.43.

2013 and 2014 Budgets:

In reference to the 2013 budget, Kathy reported our February 2013 submittal to NYSOPRHP for reimbursement for the Matching Grant, paid from our 2012 budget, included \$80,000 from Mr. Taylor, closed out of a Class Account and put into our Committee budget. Fundraising funds from the Taylor's Island Foundation are also included. The Town receives half back from NYS of the total submitted to NYS. There is no mechanism for the Town to return half of the funds left by Mr. Taylor and the Taylor's Island Foundation fundraised dollars. Pat made the point these funds should not go anywhere outside of Taylor's Island. They should not go back to the General Fund.

The Committee agreed there was plenty of work left to do on the Cabin and proceeded to compile a work list along with an equipment and materials list.

The suggestion was then made by Councilman Ed Brown to invite Supervisor Jim Dougherty into the meeting and clarify the budgetary issues. Jim joined us. Kathy presented the facts and the issue of protecting the reimbursed money the Town received from NYSOPRHP for Taylor's Island.

Ed suggested finding ways to spend most of the money by the end of the year, because he didn't want to set precedent of moving money at the end of the year from the General Fund. Our Committee members continue taking care of the landscaping of Taylor's Island and keeping the meeting minutes.

The Committee will focus on completing the exterior first, ordering materials and storing them. Keith outlined expenses totaling an estimated \$31,000 to finish the interior of the east bedroom which the Committee agreed should include insulation. Pat shared she received an estimate of \$5,000 for rewiring the Cabin.

Keith pointed out we will need contracts signed by the end of the year to make sure the money stays in our Committee budget. There was agreement that the way forward is to account for the money now, keeping it for Taylor's Island. Each expenditure should have a signed contract to lock in the funds, then the money is the same as spent.

Pat and Jay will compile a list and move forward. Jim concurred and with thanks, left the meeting. Kathy noted contracts have to be signed by the end of this year. The work could be done over the winter.

Update on Work Accomplished on Taylor's Island and Future Plans:

The storage shed and the footprint on the mainland will be discussed at a later meeting.

Richie has located several trucks, one of which he really likes but the price is \$6,000. With \$3,500 available in the 2013 budget, Carol asked could we use the \$3,500 as a down payment and then make the final payment in January out of the 2014 budget? The Committee agreed that is a possibility. With the Town Committee budget purchasing the truck, Pat asked if the Town would also register and insure it, paid for from our Committee budget. Richie and Keith will follow up.

Keith will take care of removing the floating docks and hauling Taylor's Whaler out for the season by the end of November. The float on the stake and pulley mooring will stay in for the winter.

On October 11, Walter Ogar of East End Pest Control went out to the Island with bait for the termite traps and to treat the south bedroom for carpenter ants. Walter is only charging for materials, not for labor. The bill will be \$275 for the termite traps and the bait and \$250 for addressing the carpenter ants, for a total of \$525. Walter will return in the spring to check on his efforts.

Keith and Pat met with Will Anderson on Taylor's Island on Tuesday, October 8 to assess the plumbing needs of the Cabin. Pat followed up with Will on Monday, November 11 regarding the cost of materials--copper pipe and fittings, two low flush toilets and outside shower—which he estimated about \$1000. Will is donating his time and asked us to let him know when we're ready to proceed. Committee members agreed ready to begin.

Jay said he is waiting for Costello Marine to come into Coecles Harbor and repair the northeast bulkhead damaged by Hurricane Sandy. The expense will primarily be covered by FEMA, if done within a time restraint

New Business:

Pat suggested inviting the Town Board to come out to the Cabin and see what's been accomplished and what's left to be done. We set a tentative date, Saturday, November 16 and time, 2:00 PM. Ed will mention this proposed trip at today's Town Board Work Session and let the Committee know if Town Board members are able to attend.

Taylor's Island Foundation News:

Update on Website and facebook:

For the month of October our website had 146 visits with 544 page views. To date Taylor's Island has 473 likes on facebook.

Cabin Flag/Burgee Project:

Pat passed around the sample burgee from the Sail Bag Lady in Madison, CT and the Committee offered a couple of suggestions which Pat will follow up with. Pat gave thanks to Linda Puls for suggesting the idea of Taylor's Island having a flag/burgee.

Group Home Visit:

Pat passed around the photo that appeared on page B1 in the October 10, 2013 *Shelter Island Reporter* of the group Richard O'Connell organized for a tour of the Smith-Taylor Cabin and Taylor's Island.

Docent Tours:

On Friday, October 18 a Shelter Islander and her California guests toured the Cabin and Taylor's Island. Pat received a phone call from a 25 year seasonal Shelter Island resident who bought the 2013 Garden Club Ornament and is very interested in seeing the Cabin, this fall or next spring.

The next meeting date is scheduled for Tuesday, December 10, 2013 and will be recorded for broadcast to the community since there was a conflict in doing so at today's meeting.

Meeting Adjourned: 10:45 AM

Respectfully submitted,

Carol Galligan